

# ENDOWMENT POLICY

## Application Form for Individuals

### Important information

Before investing, please read the **Terms and Conditions** of the Policy carefully to decide if the product meets your financial needs. Consider getting financial advice if you are not familiar with financial markets and products. View the fund fact sheet/s (Minimum Disclosure Document/s) for information about the objectives, risks and fees relevant to your investment choice.

We will only process your instruction once we receive all the required documents, and the investment amount reflects in our product bank account. Instructions received before 13:00 (SA time) on a business day will be processed on the same day. Any instruction received after 13:00 on a business day will be processed on the next business day. Instructions in respect of a money market portfolio must be received by 11:00.

- The endowment policy is issued by 27four Life Limited.
- The administration of the policy is performed by Prescient Fund Services (Pty) Ltd "Administrator".

### Complete the form and submit documents

Complete all relevant sections of this form and submit it, together with the documents listed below, to [retirement@prescient.co.za](mailto:retirement@prescient.co.za)

- ☐ A clear copy of **your** and **your beneficiaries** South African ID or Passport (if Foreign National)
- ☐ A document containing your residential address (not older than 3 months)
- ☐ A copy of your bank statement (not older than 3 months)
- ☐ Proof of your deposit or your electronic fund transfer
- ☐ If applicable, a completed "Acting on Behalf of the Investor form" plus the supporting documents referred to therein

### Product fees

An Administration Fee will be recovered through a sale of units in your Investment Account. The administration fees that apply when investing into a life-pooled portfolio are set out below. All fees quoted are applicable as at the date of the application and are subject to any changes in fees charged by the Administrator and/or asset managers.

Policy administration fee	R0 - 1m	R1 - 3m	R3 - 10m	> R10m
% of investment account	0.35%	0.30%	0.25%	0.20%

When selecting a collective investment scheme (also known as a unit trust) as your Investment Option, an additional 27four Life licence fee of 0.13% will be added to the administration fee above and recovered through a sale of units in your Investment Account.

**\*\*Where you are investing in an offshore portfolio, 27four Life will charge an asset swap fee of 10bps.**

### Provide your personal details

New investor	<input type="checkbox"/>	Existing investor	<input type="checkbox"/>	Client number	<input type="text"/>
Title	<input type="text"/>			Surname	<input type="text"/>
First name(s)	<input type="text"/>			Gender	<input type="text"/>

Date of birth	<input type="text"/>	Nationality	<input type="text"/>
ID or Passport number (if foreign national)	<input type="text"/>		
Marital Status	Single <input type="checkbox"/>	Married <input type="checkbox"/>	Income Tax number <input type="text"/>
Street address	Postal address		
C / O	<input type="text"/>	Same as street address	YES <input type="checkbox"/> NO <input type="checkbox"/>
Unit	<input type="text"/>	C / O	<input type="text"/>
Complex	<input type="text"/>	Line 1	<input type="text"/>
Street number	<input type="text"/>	Line 2	<input type="text"/>
Street	<input type="text"/>	Line 3	<input type="text"/>
Suburb	<input type="text"/>	Line 4	<input type="text"/>
City	<input type="text"/>	Postal code	<input type="text"/>
Postal code	<input type="text"/>	Fax	<input type="text"/>
Telephone (H)	<input type="text"/>	Cell	<input type="text"/>
Telephone (W)	<input type="text"/>	Email address	<input type="text"/>
Specify your preferred method of receiving correspondence*		Email <input type="checkbox"/>	Copy to financial advisor <input type="checkbox"/> By post <input type="checkbox"/>

\*Consider going paperless by selecting the email option. If no selection is made, correspondence will be sent to the email address provided.

If no email address is provided, correspondence will be sent to your postal address.

## Select your method of payment

### 1. Lump sum

You may invest a minimum lumpsum of R 10,000 or any higher amount.

Amount R

Please note that any bank charges associated with cash deposits will be recovered from your investment account.

☐

#### Electronic / internet transfer

Electronic internet transfers may take up to two business days to appear in the bank account. An investment may only be made upon receipt of documentation and funds into the account.

☐

#### Electronic collection

A once-off debit from your bank account is restricted to R1 million per day. A 40-day clearing period will be in place for electronic collections. Withdrawals will only be processed after 40 days.

Collection date:

2. You may set a regular monthly debit order with a minimum of R500 per month.

Monthly debit order amount R

To be collected on  the 1st of the month  or on the 15th of the month

If the debit order amount is below R1 000, the relevant bank charges will be deducted from the contribution prior to the investment being made. If the 1st or the 15th falls on a weekend or public holiday, the funds will be deducted on the first business day thereafter. Any debit order instruction / amendment must be received in writing at least five business days prior to the selected debit order date in order for it to be acted upon.

Annual  
escalation %

Indicate how you would like your monthly debit order to increase each year. Your debit order will be increased at the anniversary date of the policy.

Commencement  
date:

3. Banking details for debit order deduction/electronic collection (if different from investor's bank details):

Account holder

Bank

Account number

Type of account

Name of branch

Branch code

Signature of account holder

### Source of funds invested

Specify the source of funds. We reserve the right to request documentary proof (e.g., income statement, bank statement, etc). This information is required by legislation, and we need it in order to process your investment. Select one of the options:

☐

Salary

☐

Bonus/company profit

☐

Investment proceeds

☐

Sale of assets

☐

Inheritance

Other

Industry of  
Operations

### Provide your banking details

South African bank account in the name of the investor:

Account holder

Bank

Account number

Type of account

Name of branch

Branch code

Signature of account holder

Note: The account holder must have a South African bank account.

## Investment options

Select your investment options below:

Investment portfolio	Investment portfolio class	Investment amount (in Rands)	Investment amount (in percentage)
<b>TOTAL</b>			

## Nominate a life assured

At least one, but a maximum of two lives assured may be nominated. If no life assured is nominated, the Policyholder will be the life assured.

	Life Assured 1	Life Assured 2
Surname		
Full name(s)		
ID number		
Relationship		
Contact number		
Email address		

## Indicate your beneficiary nominations

Beneficiaries for proceeds AND / OR for ownership may be nominated. Beneficiary nominations share % must total 100%.

The signature of the investor's spouse is required if the investor is married in community of property and nominates a beneficiary other than the investor's spouse.

Married in community of property: ☐ Yes ☐ No

I hereby agree to the nominations below:

Full name of spouse

---

**Signature of spouse**

**a) Beneficiary for proceeds**

If no beneficiary for proceeds is nominated, Policy benefits will be paid to your estate.

	Beneficiary 1	Beneficiary 2
Surname		
Full name(s)		
ID number		
Relationship		
Share %		
Contact number		
Email address		

  

	Beneficiary 3	Beneficiary 4
Surname		
Full name(s)		
ID number		
Relationship		
Share %		
Contact number		
Email address		

**b) Beneficiary for ownership**

You need to appoint a beneficiary for ownership if you have appointed a life assured other than yourself. If no beneficiary for ownership is nominated, the beneficiaries for proceeds will become the owners of the Policy.

	Beneficiary
Surname	
Full name(s)	
ID number	
Relationship	
Contact number	
Email address	

## Tax information

### Compulsory foreign tax declaration and self-certification

- This section applies to all investors whether you are registered for tax or not.
- The South African Revenue Service (SARS) requires all financial services providers to obtain applicable tax information from all their investors.
- If you have any questions on how to complete the below section, contact your tax advisor.

*\*Please refer to the Tax Guide at the end of this application for additional guidance on this section.*

Select one of the options: ☐ I am a resident for tax purposes in South Africa ☐ I am not a resident for tax purposes in South Africa

If you are a resident for tax purposes in South Africa, provide the Tax Identification Number (TIN).

TIN issued by SARS

If you are not a resident for tax purposes in South Africa, complete the section below:

Country of residence for tax purposes

Effective date of tax residency

TIN provided to you by the tax authority

If you are unable to provide a Tax Identification Number (TIN) or its Functional Equivalent (FE), select the appropriate box below:

- ☐ I have never registered for a TIN / FE with the tax authority
- ☐ I do not know my TIN / FE, but will take steps to submit it
- ☐ My tax authority does not require me to provide a TIN / FE (does not apply to tax residents of South Africa or United States)
- ☐ My country does not issue TINs / FEs to its tax residents (does not apply to tax residents of South Africa or United States)
- ☐ I am unable to obtain a TIN / FE (specify reason below)

Are you a resident anywhere else for tax? ☐ YES ☐ NO

If yes, provide the list of countries, your TIN in those countries, and a reason for not obtaining a TIN below:

Country	Tax identification number (TIN)	Reason for not obtaining a TIN
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

Do you or any controlling person/s associated with this investment (authorised signatory) have a United States tax number, residency or citizenship?

☐ YES

☐ NO

If you are considered to be a "US Reportable Account", we may require you to submit further documents.

### Complete if you have a financial advisor

Name of financial services provider (FSP)

FSP license number

Name of financial advisor

Contact number

Email address

Indicate the negotiable fee that you would like us to pay to your advisor for this investment:

Initial fee  % Maximum 3.0% (excluding VAT) deducted prior to the investment being made. Where the annual fees are more than 0.5%, initial fees are capped at 1.5%. If it is agreed that no initial fee is payable, insert 0%.

Annual ongoing fee  % Maximum 1.0% (excluding VAT) of the investment account. Where the initial fee is more than 1.5%, the maximum annual fee is 0.5%. If no annual fee is payable, insert 0%.

I, the appointed Financial Advisor for this investment application declare that:

1. I have established and verified the identity of the investor/s (and persons acting on behalf of the investor/s) in accordance with the Financial Intelligence Centre Act 38 of 2001 (FICA). I will keep records of such identification and verification.
2. I am licensed in terms of the Financial Advisory and Intermediary Services Act 37 of 2002 (FAIS) to provide financial services in respect of this investment.
3. I have read and understand the most recent **Terms and Conditions** of this investment and have explained them to the investor/s.
4. I have made the disclosures required under the FAIS Act to the investor/s and have explained all the fees and charges that are payable.
5. I will periodically review the investor/s' investment/s in return for the annual advisor fee.
6. I am aware that the investor/s may instruct the Administrator at any time in writing to cancel the fee payment to me.

\_\_\_\_\_  
Signature of financial advisor

Date:

### Authorisation and declaration

1. I have read and fully understood all the pages of this application and agree to the **Terms and Conditions** of the Endowment Policy.
2. I understand that this application and any further documents read with the Policy document constitute the entire agreement between 27four Life and me.
3. I warrant that the information contained herein is true and correct and that where this application is signed in a representative capacity, I have the necessary authority to do so, and that this transaction is within my power.
4. I have not received any advice, guidance or recommendation regarding this investment from 27four Life or the Administrator.
5. I authorise the Administrator to deduct any electronic collections from the specified bank account, and to pay any applicable fees and charges, including negotiated fees to a Financial Advisor (if relevant).
6. I authorise the Administrator to accept instructions from persons duly appointed and authorised by me in writing, e.g. my Financial Advisor. I will not hold 27four Life or the Administrator liable for any losses that may result from unauthorised instructions given to them.
7. I authorise the Administrator to accept and act upon instructions in the prescribed format by e-mail and hereby waive any claim that I have against 27four Life or the Administrator and indemnify 27four Life and the Administrator against any loss incurred as a result of the Administrator receiving and acting on such communication or instruction.

8. I acknowledge that the Administrator may be required to submit the information provided under tax information to SARS who may be obliged to share this information with the relevant tax authorities to adhere to the Foreign Account Tax Compliance Act (FATCA) and the Organisation for Economic Co-operation and Development's ('OECD') Common Reporting Standard ('CRS').
9. I declare (as an authorised signatory if applicable) that the information provided under the compulsory foreign tax declaration and self-certification section, to the best of my knowledge and belief, is accurate and complete.
10. I undertake to advise the Administrator promptly and provide and updated Self-Certification where any change in circumstance occurs which causes any of the information contained under the compulsory foreign tax declaration and self-certification to be incorrect.
11. I consent to my personal information being processed according to the **Terms and Conditions**.
12. I consent to the Administrator making enquiries of whatsoever nature for the purpose of verifying the information disclosed in this application and I expressly consent to the Administrator obtaining any other information concerning me from any source whatsoever to enable the Administrator to process this application.
13. I confirm that I have noted and understood the following information:
- The Minimum Disclosure Document;
  - Effective Annual Cost (can be obtained on request from [retirement@prescient.co.za](mailto:retirement@prescient.co.za);
  - Investment objectives and risk factors;
  - The calculation of the NAV, dealing prices and distribution of income accruals.

Full name

Signed at

Date

---

**Signature of investor**



## Tax Guide

The following definitions and explanations may assist you with completing the tax information sections of the form:

DWT / IWT		
Term	Definition	Explanation
DWT	Dividend withholding Tax	DWT is a tax levied on shareholders on receipt of dividends. DWT is categorised as a withholding tax, due to the fact that tax is withheld and paid over to SARS by the company paying the dividend.
IWT	Interest withholding tax	IWT will be applied to local interest distributed to non-South African residents for tax purposes. IWT is categorised as a withholding tax, due to the fact that tax is withheld and paid over to SARS by the company paying the dividend.
TIN or its FE	Tax identification Number (TIN) or its functional equivalent (FE) i.e. the number that functions as a TIN	<p>The number that each jurisdiction issues to identify an individual for tax purposes. The TIN could be called something different (FE) in different countries.</p> <p>Examples:</p> <ul style="list-style-type: none"> <li>• SA: Income tax number issued by SARS</li> <li>• UK: National Insurance number or Unique Taxpayer Reference</li> </ul>

FATCA and CRS		
Term	Definition	Explanation
Additional tax information	Global Tax Information	Additional tax information relates to the disclosure of each tax jurisdiction where the investor could be liable to declare their assets and income regardless of where the asset is house, or income is earned.
CRS	Common Reporting Standard	This calls on jurisdictions to obtain information from their financial institutions and automatically exchange that information with other jurisdictions on an annual basis.
FATCA	Foreign Accounts Tax Compliance Act	This is a United States (US) initiative aimed at reducing the potential for offshore tax evasion. FATCA requires that financial institutions outside the US provide Inland Revenue Service (IRS) with financial account information they hold on US citizens.

In the case of the above the following apply:

1. US will mean the United States (of America)
2. A citizen of the United States of America will mean:
  - a. An individual born in the US
  - b. An individual who has a parent who is a US citizen
  - c. A former immigrant who has been naturalised as a US citizen
  - d. An individual born in Puerto Rico
  - e. An individual born in Guam
  - f. An individual born in the US Virgin Islands
3. A US person will refer to an individual and organisations that is a US citizen or resident in the US.
4. US reportable account will mean any account that is held by one or more specified US persons, or by a non-US entity with one or more controlling persons that are specific US persons.